



Southwell Lawn Tennis Club
Committee Meeting Monday 20th May 2019 at the Pavillion

Present: Marion Wraith, Barbara Thorne, Jane Orme and Martin Done

- 1 **Apologies:** John Green and Shelagh Mitchell
- 2 **Minutes of previous meeting:** Accepted
- 3 **Matters Arising:** Steve Webb to be consulted regarding storage of documents on the website i.e minutes. Heating in the changing rooms, John has this in hand.
- 4 **How will the Committee be run without a Chairperson:** Ongoing discussions
- 5 **Membership Renewals:** Report from Shelagh on 17th May, 89 paid up members. Reminders have been sent to 30 non payers. Shelagh reported a couple of issues with Clubspark software but were quickly resolved. Insurance company to be contacted to confirm issues on cover. Current revenue £4,590.
- 6 **Financial Update:** John produced a report and the club is in a sound financial position. The current account stands at £11,724 and the sinking fund (deposit account) £9,014 a total of £20,738. It was agreed to transfer £3,000 from the current account to the deposit account. Richard is to continue to buy match balls and to remain as the second signatory for the club cheques.
- 7 **Review of AGM:** The meeting was well attended. The present committee members were re-elected with the exception of the Chairperson who

resigned. The constitution requires a Chairperson and it is a vital position to coordinate the work of the committee. The committee will continue without a chairperson but every effort will be made to canvas a volunteer from the membership to fill this role as soon as possible. The social tennis evenings will now be Monday from 6.30pm and Tuesday from 7pm. The secretary will circulate the AGM minutes as soon as possible and have them put on the website.

- 8 **Welcoming Jane and Martin:** Both were welcomed onto the committee and roles were determined. Martin to manage Media Communications and Marketing, Jane to manage Social Activities and Events.
- 9 **Review of website, marketing of club, use of IT and communications, group photo of committee members.** Marion to sort access for Martin to look at the website package from Clubspark.. Martin to arrange a survey of the members for their views on club activities, this can be done either through Clubspark software or other software packages . Ideas were discussed to improve the Club's image and marketing to attract younger members and promote the club in general. Martin to enquire of the Town Council if any club signage nearer to the main road can be provided. Martin and Jane to discuss with Epperstone Tennis Club/Amanda/David if any collaboration between Epperstone and Southwell can be achieved for any of their members who wish to play matches to join Southwell.
- 10 **Liason with Chris McGill, On the Ball Coaching:** Jane to liaise with Chris McGill on further coaching sessions for match players or members and for advice to target younger adults. Jane to liaise with Chris on a new large poster for the fence which appears to have faded.
- 11 **A.O.B.** We have until the 29th May to send a photo and details of the club to the LTA for their stand at the Nottingham Open. Martin to get the best photo of the club
- 12 **Next Meeting:** To be Advised