



**Southwell Lawn Tennis Club Committee Meeting  
To commence 7pm Tuesday 26<sup>th</sup> November 2019 at the Pavilion**

**1. Apologies:** All members attended.

**2. Minutes of previous meeting Monday 9<sup>th</sup> September 2019:** Accepted.

**3. Matters Arising:** New heaters fixed and operational, members very pleased with upgrade. Collaboration with Epperstone tennis club is not being pursued. Martin is submitting a quote to update our website, the committee agreed in principle to go ahead with the work. Thanks to members who cleared leaves from the courts, it is agreed to ask the cleaners to do this next year. The Head screens on the football pitch side of the courts can be removed for the winter period. The current account stands at £12,723 and deposit £12,025. Several new members.

**4. Chairperson:** Remains an issue.

**5. LTA Registration, Risk Assessment action plan:** An action plan has been received following submission of our risk assessment to our indemnity insurers, Howden. The items requiring action were discussed. John is dealing with Emergency access and assembly points, fire risk assessment for clubhouse and Legionella risk assessment. Marion is to contact the Town Council to bring their attention to the inadequate lighting provided to enable safe walking between their car park and our clubhouse. Shelagh will review our membership form regarding health declaration and emergency contact information. A policy regarding changing room conduct will be researched.

**6. Tennis balls:** Marion tabled a proposal regarding the provision of match and social tennis balls for discussion. Martin is revising the proposal to include a contingency supply of balls in the sum of £200 (approx 40 tubes) to be paid for from club funds. Also who will administer these balls.

**7. Policy on match fees:** Away matches:- Players will pay their match tax to the captain. When the return distance exceeds 10 miles drivers giving lifts to other players will be reimbursed for their petrol costs by the captain.

Home matches:- Players will pay their match tax to the captain. The captain will supply hot and cold drinks, biscuits and not pay match tax. Captains also have costs in confirming

matches, attending fixture meetings etc. Biscuits are adequate for winter home fixtures but players may choose to bring additional food contributions to summer fixtures.

**8. Feedback from LTA Forum:** Barbara and Marion attended and fed back several points of interest including a mapping tool to assist in targeting membership groups and a system for managing pay and play remotely. The Forum was constructive and well organised, the LTA are making great efforts to assist clubs in keeping up with new initiatives.

**9. Social:** Unfortunately we haven't been able to organise a pre Christmas event but Jane has made enquiries with the Full Moon at Morton to have an event in April to get everyone together to launch the new membership year. Jane is going to contact The Final Whistle to see if we could have a gathering with some mince pies on Thursday 19<sup>th</sup> of December. Members will be advised if this is a goer!

**10. Interim report to members:** Marion drafted a review highlighting what had been happening within the club since the March AGM which could be sent to members. Marion is concerned that the committee is invisible to the membership which doesn't help recruitment of new committee members. There is no mention on club notice boards of who the committee are or what they are responsible for. She is also keen that a photograph (flattering of course) of all members be put on a notice board!

**11. A.O.B:**

**1.** At the Forum, Marion and Barbara had a discussion with Peter Cross of East Bridgford Tennis club regarding the possibility of a few of their members using our floodlit courts in the winter. It was agreed to suggest to Peter that they might consider joining our club until the 30/4/20, taking advantage of our 50% reduction on our membership fees. Marion will contact Peter on this matter.

**2.** Shelagh will train Barbara and Marion to send group emails using ClubSpark.

**12. Next Meeting:** Tuesday 25<sup>th</sup> February 2020, 7pm at the clubhouse.