



Southwell Lawn Tennis Club Committee Meeting  
Tuesday 8<sup>th</sup> September 2020

**1. Apologies:** Shelagh Mitchell, Liz Cutts

**2. Minutes of Previous Meeting:** Accepted

**3. Matters arising:** Marion has not contacted the Town Council regarding lighting around the car park, no progress on chairperson, membership form has been revised but still not resolved how to manage emergency numbers, floodlight refurbishment and PAT testing completed in April £2,028.

**4. Chairperson:** No progress

**5. Website:** It was agreed to adopt the ClubSpark website tool for our updated website. We already use ClubSpark for our membership and booking systems. It will take a considerable amount of concentrated time to get it up and running therefore it was agreed to pay Martin to populate the site with imaginative text and photos and also transfer the relevant information from our original site. Martin will revise his original quotation assuming the work can be completed before Christmas. It was very pleasing that Paul had a good understanding of what is required in constructing websites and was happy to assist Martin where necessary.

**6. Covid 19:** Committee members have liaised well by email to allow the club to be opened and used conforming with the regulations regarding the virus. The clubhouse remains closed with emergency access only. A risk assessment was completed to allow juniors access to the clubhouse for summer holidays coaching. Thanks to Jane for progressing the assessment. A further risk assessment is now to be prepared to allow use of club toilets and access to operate the floodlights and club tennis balls. This will require additional signage and a track and trace system. One mens team is entering the one off winter league organised by Notts.LTA. Alan Bowmer is organising this, well done! Thanks to Shelagh and Steve Webb for the work on the booking system.

**7. Membership 2020:** Shelagh has sent a report as at 31<sup>st</sup> August 2020. There are 140 members in 2020/21 consisting of 23 Adults, 56 Seniors, 50 in 13 Families, 6 Juniors and 5 Students. There have been 43 new members with a strong increase in new families, adults and students. We hope to encourage more juniors receiving coaching to become members. Most of the new members have registered with ClubSpark and paid online, and quite a few existing members have now registered with ClubSpark which enables them to make online court bookings. Only 16 members haven't registered on ClubSpark. Thanks to Shelagh and others for their excellent work in getting the booking system working on ClubSpark.

The income from members will be reduced this year due to Government restrictions on how play could continue during the virus epidemic, membership packages were reduced by 50%.

**8. Financial Report:** John reported that the financial position is £11,233 in the current account and £12,031 in the deposit account (sinking fund) a total of £23,264. It was agreed to transfer £3,000 into the deposit account. The electricity supply continues to be with EDF.

**9. Coaching and Juniors Report:** Jason has worked extremely hard to build up coaching sessions despite the difficulties with COVID-19. He has also managed summer holiday camps with Juniors, well done! He is also working well with the committee and things look very positive for future coaching. The club have assisted On the Ball Coaching by being as flexible as possible in giving them access to as much court time as possible and reducing the charges for use of the courts.

**10. Venue Registration and Wimbledon Ballot LTA:** Marion reported that the Registration system is being changed as is the Wimbledon Ballot.

**11. New Committee Members:** We were delighted to welcome Paul Caygill to the meeting and would like to thank him for his positive contribution to it including offering assistance to Marin regarding the website. Unfortunately Liz couldn't make the meeting, she has expressed interest in taking over the treasurers' position from John next year. We all expressed our pleasure in that becoming a reality!

**12. Social:** Jane was happy to organise a get together when COVID-19 regulations allowed it.

**13. Any Other Business:**

**1)** Security, this is an ongoing issue. It is proposed to install dummy CCTV cameras, following the meeting John obtained a quote from Steve Cook (who carried out the floodlight work), the cost for supplying and fitting 4 cameras is £114.00. Replies to John on this was to go ahead. Great work John!

**2)** There is a lot of interest in organising more social tennis for example box leagues, in-house tournaments. There is an opportunity to use Thursday evenings as only one mens team is taking part in a one off winter league this year. Rebecca Smith, Martin and Jason are going to investigate ideas on what can be arranged

**14. Next meeting:** To be arranged